



<b>Job title:</b>	Financial Accountant
<b>Location:</b>	Providence, RI/ Potential for Hybrid work model
<b>Terms:</b>	Full Time 37.5 Hours per week
<b>Salary/rate:</b>	\$70K-\$85K
<b>About us:</b>	Rhode Island Infrastructure Bank is Rhode Island’s central hub for financing infrastructure improvements for municipalities, businesses, and homeowners. We leverage limited capital in a revolving fund to offer innovative financing for an array of infrastructure-based projects including water and wastewater, road and bridge, energy efficiency and renewable energy, and brownfield remediation. These quality-of-life projects improve the State’s infrastructure, create jobs, promote economic development, and enhance the environment.
<b>About the role:</b>	The Financial Accountant’s primary responsibilities include core accounting functions such as accounts payable, accounts receivable, general ledger entries, reconciliations, and financial reporting. Additional duties include cash management, performing monthly financial and compliance reporting, and monitoring accounts receivable and accounts payable. The Financial Accountant is integral to our balance sheet management efforts and assuring the highest and best use of available capital by identifying trends that impact business and coordinating relevant financial information to support strategic initiatives.
<b>Responsibilities:</b>	<p><b>Core Accounting Functions</b></p> <ul style="list-style-type: none"> <li>• Maintain financial data in accordance with Generally Accepted Accounting Principles (GAAP), and Governmental Accounting Standards Board (GASB)</li> <li>• Record, track, and monitor accounts payable, accounts receivable, loan disbursements and bank transactions.</li> <li>• Prepare month end journal entries, accruals, perform account reconciliations, and participate in monthly financial reporting – both internal and external.</li> <li>• Processing of 1099’s</li> <li>• Maintain strong financial controls and make recommendations for process improvement for the management accounting process.</li> <li>• Contributes to the accuracy and efficiency improvements in the closing process.</li> <li>• Prepares and reviews supporting schedules for annual audit.</li> <li>• Researches and resolves un-reconciled amounts on a timely basis.</li> <li>• Prepares and assists with review of monthly, quarterly, and year-end financial statements.</li> <li>• Maintain the integrity of the movement of deposits and account balances between the Bank’s various lending programs.</li> </ul> <p><b>Financial Analysis:</b></p> <ul style="list-style-type: none"> <li>• Perform financial planning and analysis, including researching investment opportunities and economic trends.</li> <li>• Maintain performance dashboard to highlight underlying business trends.</li> <li>• Provide financial analyses and support for bond issues, capital investments, pricing decisions, and contract negotiations.</li> <li>• Assist, as necessary, with all regulatory compliance activities and audit requests.</li> </ul>

<p><b>Candidate requirements:</b></p>	<ul style="list-style-type: none"> <li>• Bachelor’s degree in accounting, Finance, or related field, or other equivalent experience.</li> <li>• 3 – 5 years’ experience in accounting / finance</li> <li>• Strong financial acumen and analytical ability.</li> <li>• Working knowledge of finance and accounting best practices, laws, standards, and state/national regulations.</li> <li>• Working knowledge of financial markets and products.</li> </ul> <p><b>Desired Skills</b></p> <ul style="list-style-type: none"> <li>• Strong analytical and accounting skills with knowledge of monthly and quarterly close cycles.</li> <li>• Attention to detail and strong organizational skills.</li> <li>• Ability to prioritize activities to meet deadlines.</li> <li>• Great interpersonal skills and strong oral and written communication skills.</li> <li>• Strong desktop computing skills including the full suite of Microsoft Office programs.</li> <li>• Exceptional work ethic, ability to perform under pressure and meet deadlines, and demonstrates enthusiasm towards colleagues and clients.</li> </ul>
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**Contact us to apply!**

Submit a brief cover letter describing why you are the best fit for this position along with resume to [careers@riib.org](mailto:careers@riib.org). Incomplete applications will not be considered.

*The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

*Rhode Island Infrastructure Bank is an equal opportunity employer. It is the policy of the Company to prohibit discrimination and harassment of any type and to afford equal employment opportunities to employees and applicants, without regard to race, color, religion, sex, national origin, age, disability, genetic information, gender identity or expression, or veteran status. The Company will conform to the spirit as well as the letter of all applicable laws and regulations. The Company will take action to employ, advance in employment and treat qualified Vietnam era veterans and disabled veterans without discrimination in all employment practices.*

Note: External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.