

**Attachment A: Application**

**Municipal Infrastructure Grant Program Application Form**

**Municipality:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Grant Administrator Contact:**

\_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**Project Manager Contact (if different):**

\_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**Proposed Funding:**

Total Project Cost: \$ \_\_\_\_\_

Grant Request: \$ \_\_\_\_\_

**Project Description** (1-2 short paragraphs describing the project):**Project Narrative**

Please provide your full project narrative using the prompts. See Section 2A in the RFP for more specifics on each criterion. Responses should be concise and directly align with the prompt. Attachments such as images, drawings, letters, excel spreadsheets, etc. can be included for clarity.

- a. **Readiness to proceed:** Provide a list of and documentation of the status of all required approvals at the local, state and federal level (as may be necessary) for the construction of the proposed project.
- b. **Project Description:** Describe the project and its necessity for the construction of new affordability housing units. Describe any mitigating factors, such as: circumstances that demonstrate urgency, efforts to date for preparing for the project, specific public benefits to be achieved, expected economic impact, etc.
- c. **Timeline and Budget:** What is the timeline for the proposed project and funding requested? Please detail by each project task. The estimated budget, and the amount requested, should be realistic and adequate for the project.
- d. **Leverages Private Development:** Discuss how the project directly and immediately unlocks private development to promote the development of affordable housing units?
- e. **Connectivity & Social Equity:** How does the proposed project increase connectivity to and within underserved communities? Discuss how the project will achieve either of the following: strengthen transit options along growth corridors and/or promote equitable development and redevelopment of commercial and residential areas.
- f. **Alignment with the State's economic development plan:** How does the proposed project align with the current plan? The current plan can be found at: [http://www.planning.ri.gov/documents/Econdev/2015/RhodeIslandRisingFinal3\\_10\\_15.pdf](http://www.planning.ri.gov/documents/Econdev/2015/RhodeIslandRisingFinal3_10_15.pdf).
- g. **Housing Development and Affordability Criteria:** How does the site-related infrastructure within the proposed project facilitate the construction of new housing units that meet the affordability criteria established by the Department (See Section 1(D))? How many and what type (rental or homeownership) of units may result from the proposed project? Please provide a breakdown of the number and percent of units proposed for residents at each AMI range. Please also provide the density (in terms of units per acre) of the proposed development. **To be eligible for funding from this RFP, projects must be for infrastructure to support rental or homeownership developments that are affordable or mixed-income with at least 10% of units reserved for those earning up to 120% of AMI.**

**h. Project Management and Partners:** Who is leading the project and what groups / stakeholders are involved?

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Chief Municipal Officer

\_\_\_\_\_

Name and Title (Typed)

\_\_\_\_\_

Duration of Term

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: ( ) \_\_\_\_\_