

Request for Proposals (“RFP”)

Dated: November 7, 2023

MUNICIPAL INFRASTRUCTURE GRANT PROGRAM**Municipal Matching Funds Pool**

Rhode Island Infrastructure Bank (the “Bank”) Is Soliciting Proposals for
The Municipal Infrastructure Grant Program

1. Opportunity Summary

- A. PROPOSALS SOUGHT FOR:** Matching funds for use by municipalities or municipal agencies in applying for Federal funds under the federal Infrastructure Investment and Jobs Act (“IIJA”). The IIJA funds must be used for projects to make improvements to public infrastructure in compliance with the IIJA grant(s) sought by the applicant(s).
- B. OVERVIEW:** The Bank in collaboration with the Office of Governor Daniel J. McKee and the General Assembly have created the Municipal Matching Funds Pool through the Municipal Infrastructure Grant Program (“MIGP”). The purpose of this program is to help local governments with the matching fund requirements when applying directly to the federal government for grant funding under the IIJA. MIGP is a competitive grant program providing capital funds for municipalities, and other public entities, to make improvements to public infrastructure. The overall goal is to support projects that are permissible under the awarded IIJA grant and can achieve economic development and growth by accelerating housing production, spurring private development, and creating jobs across Rhode Island.
- C. ELIGIBLE APPLICANTS:** Any Rhode Island city or town, acting by and through its municipal officers or by and through any agency designated by the municipal officers to act on their behalf, may apply to the program for a matching funds grant in a specific amount to fund the matching funds requirement for a IIJA grant that will help fund a specified project. Two (2) or more municipalities may apply jointly, with one municipality acting as fiscal agent. The grants may be made in addition to other forms of local, state, and federal assistance. Receipt of a grant that is part of a joint application shall not preclude a municipality from receiving additional funds under a separate application.
- D. ELIGIBLE PROJECTS:**
This RFP is for matching funds to be used by an applicant to apply for funding under the IIJA for a project eligible to be funded by the MIGP and the IIJA. A proposed project must be for improvements to land and/or infrastructure that is currently publicly owned or can be acquired through public leasehold, right-of-way or easement in timely manner. Applicants may request

funding for predevelopment activities (such as due diligence and preparation of engineering documents) and/or for direct construction work. Program investments will be targeted to projects that support job creation and expansion, housing development and rehabilitation, community development projects in areas or districts that communities have determined are best suited to efficiently accommodate future growth or redevelopment. An applicant may submit more than one application in the same round for different projects.

To be eligible for funding under this RFP, an applicant must identify an IIJA grant that they are applying for in the IIJA Grant Spreadsheet (the “Spreadsheet”) and provide that information in Section C of the application. **Project proposals must meet the requirements of both the MIGP and the individual IIJA grant sought by the applicant. You can determine if your project proposal meets the requirements of the IIJA grant you selected by following the link provided in Column F of the Spreadsheet and reading the description provided in Column G of the Spreadsheet.**

- E. APPLICATION DEADLINE:** Applications will be accepted and reviewed on a rolling basis subject to available funding. See Section 3 for application submission requirements.
- F. FUNDING AVAILABILITY:** Applicants may request up to \$1,000,000 in funding. Funding distributions will be made upon execution of a grant agreement between the Bank and the successful applicant. Funds are subject to availability.
- G. MATCH REQUIREMENT:** Matching funds of at least 20% of the grant award are required.
- H. CONTACT INFORMATION:** IF YOU HAVE ANY QUESTIONS, PLEASE EMAIL BOTH OF THE BELOW CONTACTS:

Anna Coelho Cortes, Managing Director
Rhode Island Infrastructure Bank
275 Promenade St. Suite 301
Providence, RI 02908
acoelho@riib.org

Christopher J. Farrell, Senior Advisor
Office of the Governor
State House, Room 228
Providence, RI 02903
Christopher.Farrell@governor.ri.gov

2. Performance and Agreement Specifications

A. OVERVIEW: The MIGP is a competitive grant program providing capital funds for municipalities to make improvements to public infrastructure. The overall goal is to support projects that can achieve economic development and growth by accelerating housing production, spurring private development, and creating jobs across Rhode Island.

B. ELIGIBLE PROJECTS: This RFP is for matching funds to be used by an applicant to apply for funding under the IIJA for a project eligible to be funded by the MIGP and IIJA. A proposed project must be for improvements to land and/or infrastructure that is currently publicly owned or can be acquired through public leasehold, right-of-way or easement in timely manner. The proposed project must also be permissible under the guidelines of the targeted IIJA grant. Applicants may request funding for predevelopment activities (such as due diligence and preparation of engineering documents) and/or for direct construction work. Program investments will be targeted to projects that support job creation and expansion, housing development and rehabilitation, community development projects in areas or districts that communities have determined are best suited to efficiently accommodate future growth or redevelopment. An applicant may submit more than one application in the same round for different projects.

Grants can be for design, construction, building, land acquisition, rehabilitation, repair, and other improvements to publicly owned infrastructure including, but not limited to, sewers, utility extensions, streets, roads, curb-cuts, parking, water-treatment systems, telecommunications systems, transit improvements, and pedestrian ways.

C. ELIGIBLE APPLICANTS: An eligible city or town, acting by and through its municipal officers or by and through any agency designated by the municipal officers to act on their behalf, may apply to the program for a grant in a specific amount to fund a specified project. Two (2) or more municipalities may apply jointly, with one municipality acting as fiscal agent. The grants may be made in addition to other forms of local, state, and federal assistance. Receipt of a grant that is part of a joint application shall not preclude a municipality from receiving additional funds under a separate application.

D. AVAILABLE FUNDING: Applicants may request up to \$1,000,000 in funding. Exceptions may be made at the review committee's discretion. Funding distributions for this RFP will be made following approval by the Bank's Board of Directors and upon execution of a grant agreement between the Bank and the applicant.

E. MATCH REQUIREMENT: Matching funds of at least 20% of the grant award are required.

E. PROJECT TERMS: A final grant agreement is subject to negotiation of an approved scope of services. Please note that the Bank does not guarantee that any grant agreements may result from this RFP.

- F. REPORTING:** If selected for an award, the applicant will be required to submit quarterly progress updates and a final project report which includes a brief project summary communicating lessons learned. The applicant will be required to be in communication with a point of contact from the Bank throughout the course of the project. Other deliverables are project specific and will be identified at the time of grant agreement and project scoping.
- G. DELIVERABLES, OWNERSHIP, AND CREDIT DUE:** All materials, software, maps, reports, and other products produced through the grant program shall be considered in the public domain. All materials created through this opportunity and because of this award should credit the Bank and MIGP.
- H. INVOICING AND PAYMENTS:** Funding distributions for this program will be determined upon execution of the grant agreement.

3. Instructions for Application Submission

- A. APPLICATION SUBMISSION INSTRUCTIONS:** Submit proposals electronically via email to Anna Coelho Cortes (see Contact Information below).

The Bank is subject to the Access to Public Records Act, RI General Laws Chapter 38-2-1 et seq. (“APRA”). Any documents, materials, maps, statements, or other information submitted to the Bank may be released in accordance with APRA. Please do not submit any information that the applicant may not wish to disclose publicly, such as home addresses or personal telephone numbers, social security numbers, or other similar information.

B. CONTACT INFORMATION:

Anna Coelho Cortes, Managing Director
Rhode Island Infrastructure Bank
275 Promenade St. Suite 301
Providence, RI 02908
acoelho@riib.org

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4. Deadlines and Procurement Calendar

A. RELEASE OF RFP: November 7, 2023

B. APPLICATION DEADLINE: Rolling acceptance.

C. ESTIMATED AWARD DATE: Rolling, subject to available funding.

D. LIST OF ATTACHMENTS:

A. Application

B. IIJA Grant Spreadsheet